

MEETING MINUTES

Library Board

December 5, 2016

Members present: Mike Gruber, Sharon Renzoni, Bob Socha, Andy Phillips, Shirley Warner, Michelle Vargo. Library Director Jessica Miller also attended. Absent: Lois Lindell & Mike Gotta (both excused)

Chr. Michelle Vargo called the meeting to order at 6:35 p.m. It was noted that Jessica Miller began her position on Nov. 28th and was welcomed to her first meeting as Director.

Minutes of the November meeting were reviewed. Andy moved to approve, 2nd Sharon, passed. Sharon distributed financial reports. There were no issues & reports were filed for audit.

There was no audience of citizens

There was no correspondence.

The year to date Town budget was not available from Town Hall because of a computer issue. They will be distributed when available. Pending bills were reviewed by all members. The bill for fall clean up (landscaping) was questioned since outdoor maintenance was taken from our budget several years ago and absorbed by the Town. This was noted on the bill and not approved. Remaining bills were approved (Motion by Shirley, 2nd by Mike Gruber)

No committee reports.

Building: 1) Bob reported on plans for restoring and mounting the old wooden library sign in the lobby. After discussion the Board approved spending \$450 to have the sign re-stained, touched up, and mounted on the lobby wall over the photos of the old libraries. Bob will facilitate. 2) Bob also noted some 'unusual' activity evident in the furnace room and reported by the Town crew. A temporary repair of a gasket was removed, and a bucket placed under a leak in a pump – although the leak was not reported to anyone. These actions were evidently performed by person or persons unknown. There was concern about who might have access to the building unbeknownst to those in charge. There is no surveillance camera in the area near the furnace room door.

Old Business: a) The Board approved payment of delivery charge for the poinsettia sent to Francine. b) Shirley reported on possible plaques to honor Francine. We will discuss wording and selection at the next meeting. c) Michelle reported that Andy Rockett called the library and informed Jessica that he will be monitoring the account he controls at United Bank and report later. The Library received notice several months ago that this account was inactive and could be turned over to the State if not re-activated.

New Business: Michelle noted that we need to fill the position vacated by Tiffany by our January meeting and asked for suggestions. Everyone is asked to think about possible replacements and let Michelle know, so we can vote next month.

Director's report: Jessica distributed her report and items were discussed. - She would like to introduce Passive Programming in the teen room. (games etc.) The Board was in favor of any activities that would engage these young people, and create a positive culture instead of a 'problem.' It was suggested that she try to get a feel for what type of activities the majority of students would be interested in. - A proposal for Staples Business Rewards Plus (cost \$49) was presented. Jessica will check and see if Town Hall has any similar program in place. - Since snowy days are here, Jessica looked at the library closing policy and asked if it needed updating. The committee will review the policy and report at the next meeting. - It was reported that the Friends had 106 children attend Snacks with Santa. Other programs and attendance numbers were also reported. The Board thanked Jessica.

Second audience of citizens: none

Meeting adjourned at 7:55 p.m. Next meeting; January 9, 2017.

Respectfully Submitted,

Shirley Warner (for the Secretary)

MINUTES NOT OFFICIAL UNTIL APPROVED AT A SUBSEQUENT MEETING